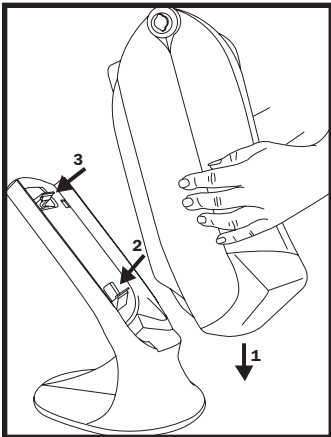


# Venue™ Wall-Model Napkin Dispenser

Thank you for choosing the Venue™ napkin dispenser from San Jamar. We appreciate your business and are confident that Venue™ will improve the image and efficiency of your operation. Enjoy!



## TO MOUNT DISPENSER ON STAND

1. Position closed napkin dispenser above the stand with the face oriented downward.
2. Locate lower mounting hook on stand and mate to slot in bottom of dispenser.
3. Once lower front hook is secure in base, insert dispenser into top hook on stand, snapping firmly into place. When positioned and locked correctly, dispenser will not separate from base unless rear locking tab is released.

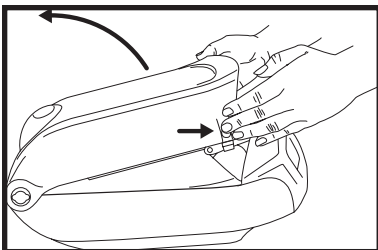
## TO REMOVE DISPENSER FROM STAND

1. Release top locking tab on stand by inserting finger into opening on back of stand and applying pressure upward until latch releases dispenser from stand.

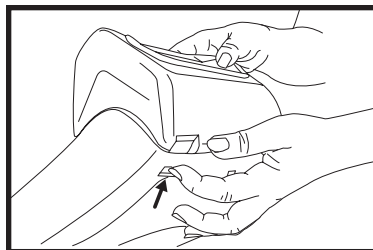
## TO MOUNT DISPENSER ON WALL

1. Determine position on wall/surface with unit open. Through the holes at back of unit, use pencil to mark spots where drilling will be necessary. Try to mark spots as close as possible to the outer edges.
2. Drill marked spots on wall/surface with drill bit recommended by anchor manufacturer and wall type.
3. Complete installation using appropriate fasteners (screws, bolts, anchors, washers, etc.) for mounting. The installation should be done with a flat washer between the head of the fastener and the inside back of the dispenser. Four fasteners are recommended.

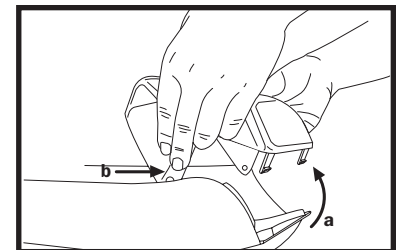
## REMOVING FACE



1. Open cover by pressing in on both sides of cover and swing cover up and back.

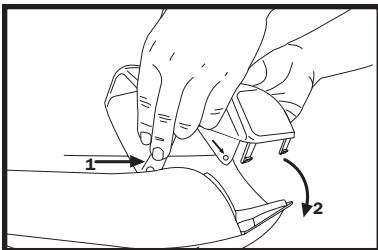


2. Locate 2 tabs under front of face and depress upward into base one at a time.



3. Rotate face up and back (a). Press in on both sides of face at pivot points until clear of posts and remove faceplate (b).

## INSTALLING FACE



1. With cover of dispenser open, locate 2 pivot posts on inside front of base. Press in on face to secure face to posts.

2. Rotate front of face down, locking tabs on bottom inside of base.